Mary Anne Hutchins, Chair
Paul Hart, Vice Chair

Patty Wilson, Commissioner
Alisha Liniger, Chief Examiner

CIVIL SERVICE COMMISSION

REGULAR MEETING MINUTES
TUESDAY, AUGUST 9, 2022
2:00 P.M.

PRESENT: Mary Anne Hutchins, Chair; Paul Hart, Vice Chair; Patty Wilson, Commissioner

ABSENT: Alisha Liniger, Civil Service Chief Examiner/HR Generalist

OTHERS IN ATTENDANCE: ; Steve Hallstrom, County Attorney; Catelyn Osorio, HR Secretary; Lexi Wingfield, HR Manager

CALL MEETING TO ORDER: Meeting called to order at 2:00 p.m. by Chair Hutchins

APPROVAL OF THE MINUTES:

- Commissioner Wilson moved to approve the July 12th, 2022, Regular Meeting minutes. Vice Chair Hart seconded and upon vote, the motion passed unanimously.

NEW BUSINESS:

- Alisha updated the Commission on Entry Deputy Openings (6 vacancies), 0 remaining on the eligibility list.

- Alisha updated the Commission on Record Clerk Openings. (0 vacancy). 5 remaining on the eligibility list.

- The Commission interviewed Civil Service Chief Examiner/Secretary candidate, Catelyn Osorio. The Board went into an Executive Session to discuss the qualifications of a candidate for public employment with potential appointment interview Catelyn Osorio for the position.

- Executive session 2:15pm up to 5 min – end at 2:20pm

- Motion to appoint Catelyn by Paul, second by MaryAnne, vote

OTHER BUSINESS:

- Wingfield discussed interest in keeping a Human Resources representative as backup for Civil Service examiner in the rules. Wingfield believes this will allow the continuation of civil service processes in the event that the Chief Examiner needs to take leave. Hallstrom believes examiner has some authoritys to leave the list fore cause. Give direction, to have chief examiner point a qualified backup

- Wingfield discussed how everywhere employees are sparse and dept are running thin. Hallstrom agrees as attorneys are also struggling with staffing. Hallstrom mentioned the city pays more than the county and Wingfield added that it is difficult to compete salaries with those associated with contracts.

ADJOURN: 2:30 p.m.

9.13.22
Chair Date

9.13.22
Chief Examiner/Secretary Date