



MINUTES

**REGULAR MEETING
ADMINISTRATION BUILDING
COMMISSIONER’S MEETING ROOM 303
TUESDAY JANUARY 14, 2025
2:00 P.M.
Executive Session: No**

The meeting opened at 2:01 pm

Commissioners Present – Chair Patty Wilson and Vice Chair Delaney Tucker
Commissioner Absent – Commissioner Evan Carlisle
Others in Attendance: Devon Henry, Chief Examiner, Lieutenant Mike Clark

Civil Service Commission Housekeeping Items

Commissioner Vacancy: Chief Examiner Henry informed the Commission that Commissioner Carlisle has resigned from the Commission. However, he is willing to stay on until we appoint a new Commissioner.

Chief Examiner Henry brought up with it being a new year, the Commission needs to elect a Chair and Vice Chair. Vice Chair Tucker said she was fine to keep the same roles as last year and Chair Wilson agreed. Vice Chair made a motion to continue the same roles (Commissioner Wilson as the Chair and Commissioner Tucker as the Vice Chair), Chair Wilson seconded. Motion carried.

Approval of Minutes for the December 10, 2024 Regular Meeting

Vice Chair Tucker motioned to approve the Minutes as presented. Chair Wilson seconded and the motion carried.

Staffing Update and Certification of Eligibility Lists

Chief Examiner Henry notified the Commission of the current vacancies. For Deputies there are currently 2 vacancies. The Sheriff’s Officer is currently in the process of vetting a lateral candidate, K. Knight. For Sheriff’s Clerical, there are also 2 vacancies. The Sheriff’s Office is in possession of 6 names. Vice Chair Tucker mentioned that a few of the names for Clerical were sent in September and asked if there was a timeline for them vetting them. Chief Examiner

Henry answered that she wasn't sure what the timeline was. Lieutenant Clark spoke up, and let the Commission know that this was on the Sheriff's Office. Chief Examiner Henry has done her part in giving names and she does so quickly.

Eligibility lists for Entry Level Deputies, Lateral Deputies and Sheriff's Clerical were certified at this time.

Benton County Compensation Study Update

Chief Examiner Henry notified the Commission that Benton County completed a compensation study, and there have been a few changes to the Clerical positions. Starting with title changes: Records Clerk changed to Records Technicians, Administrative Clerk became Administrative Associates, Public Records Clerk became Records Specialist, Lead Civil Clerk became Civil Specialist, and Records Sergeant became Records Supervisor. The title changes also came with pay raises. The Commission was also notified that the County has moved to a bi-weekly pay, instead of monthly and all non-exempt employees will be paid an hourly rate instead of salary.

Permanent Sergeant and Corporal Promotions

Lieutenant Clark informed the Commission that the temporary Corporal and Sergeant were promoted to the Permanent positions on January 1st. And that this time, they weren't planning to fill the temporary positions but will leave them vacant in case they need them.

Hypothetical Question Regarding Elected Sheriff

Lieutenant Clark brought the Commission a hypothetical question. The question was: if a member of the current command staff were to be elected sheriff, got through their first term, but wasn't re-elected for a second term, would they have rights to move back to their previously held position? And would this fall under the purview of the Civil Service Commission? He further explained that the issue comes with the person in question not being old enough to retire through DRS. He explained that he had already spoken to the HR Director and the Chief Examiner, and it was recommended that he bring it to the Commission's attention. He wasn't expecting an answer but wanted to put it out there. Vice Chair Tucker recommended that Chief Examiner Henry check with other agencies to see if they've experienced this scenario.

Public Comment

Chair Wilson asked if there was any public comment and there was no response.

Setting of February Meeting

February 11th at 2:00 pm in the Commissioner's meeting Room 303.

Meeting Adjourned 2:22 pm.

Approved this 11th day of February, 2025



Patty Wilson, Chair

Approved Virtually

Delaney Tucker, Vice Chair

Absent

Evan Carlisle, Commissioner

Attest:



Devon Henry, Chief Examiner



AGENDA

**REGULAR MEETING
ADMINISTRATION BUILDING
COMMISSIONERS' HEARING ROOM 303
TUESDAY JANUARY 14, 2025
2:00 P.M.
Executive Session: If Needed**

Call to Order

Regular Business:

- Civil Service Commission Housekeeping Items
 - Commissioner Vacancy
 - Chair and Vice Chair Elections
 - Commissioner Contact Information Review
- Approve minutes for the December 10th, 2024, Regular Meeting
- Entry and Lateral Deputy Update
- Sheriff Clerical Update
- Certification of Eligibility Lists

Old Business:

- n/a

New Business:

- Benton County Compensation Study Update

Sheriff's Office Business:

- Permanent Sergeant and Corporal Promotions

Public Comment

Setting of February Meeting

Adjournment



MINUTES

**REGULAR MEETING
ADMINISTRATION BUILDING
COMMISSIONER'S MEETING ROOM 303
DECEMBER 10, 2024
2:00 P.M.
Executive Session: No**

The meeting opened at 2:00 pm.

Commissioners Present – Patty Wilson and Delaney Tucker

Commissioner Absent – Evan Carlisle

Others in Attendance – Devon Henry, Lieutenant Clark

Approval of Minutes for the November 12 2024 Regular Meeting Minutes

Chair Wilson moved to approve the Minutes from the November 12th Regular Meeting. Vice Chair Tucker seconded and the motion carried.

Staffing Update and Certification of Eligibility Lists

Chief Examiner Henry notified the Commission of the current openings. She let the Commission know that all of the eligibility lists indicate there being one opening for Deputies. However, right before the meeting started, the Sheriff's Office announced one additional opening. Ms. Henry also notified the Commission of two openings for Records Clerk.

Eligibility lists were certified at this time.

Open Government Training Certificate

Chief Examiner Henry let the Commission know that this agenda item was for Commissioner Carlisle to sign his Open Government Certificate, but since he wasn't in attendance, they could move on.

Public Safety Testing Contract

Chief Examiner Henry notified the Commission that the Public Safety Testing contract was set to automatically renew January 1, 2025. The renewal included a 4% price increase. Since the

contract that was approved last year, is automatically renewed, no action needs to be taken by the Commission.

Public Comment

Chair Wilson asked if there was any public comment. There was no response.

Setting of January Meeting

Tuesday January 14th at 2:00 pm in Commissioner's Room 303.

Meeting Adjourned 2:06 pm

Approved this 14th day of Jan, 2025



Patty Wilson, Chair

Approved Virtually

Delaney Tucker, Vice Chair

Absent

Evan Carlisle, Commissioner

Attest:



Devon Henry, Chief Examiner

BENTON COUNTY CIVIL SERVICE ELIGIBILITY LIST- SHERIFF'S CLERICAL - GRADE 105

JANUARY 14, 2025

						2 OPENINGS
Rank	First Name	Last Name	PHS Received Date	Combined Clerical Testing	Vet Pref	Notes
1	Teresa	Ward	9/20/2024	276	N/A	Sent 10/3
2	Jordan	Meadows	9/5/2024	257	N/A	Sent 9/19
3	Katrina	Davidson	11/7/2024	236	N/A	
4	Rachel	Casey	10/7/2024	234	N/A	
5	Rosario	Rodriguez Ramos	9/18/2024	231	N/A	Sent 10/3
6	Catherine	Jansen	10/28/2024	231	N/A	
7	Cloe	Logsdon	9/10/2024	230	N/A	Sent 10/7
8	Colleen	Jackson	10/30/2024	228	N/A	
9	Ashlea	Edwards	11/4/2024	228	N/A	
10	Cheyenne	McManus	10/14/2024	226	N/A	
11	Kimberly	Lopez	9/24/2024	219	N/A	
12	Mikael	Nava	11/4/2024	212	N/A	
13	Danyelle	Moore	10/31/2024	211	N/A	
14	Biridiana	Martinez	8/30/2024	208	N/A	Sent 9/19
15	Evelyn	Gomez	10/7/2024	207	N/A	
16	Yulet	Alvarez Marin	10/30/2024	207	N/A	
17	Peter	Paoli	9/4/2024	206	N/A	Sent 9/25
18	Jamie	Shoemaker	11/6/2024	203	N/A	
19	Erin	Martin	11/6/2024	198	N/A	
20	Christopher	Biglin	10/15/2024	195	N/A	
21	Isabelle	Mendoza	11/4/2024	189	N/A	
22	Nadia	Chavez	9/30/2024	185	N/A	

BENTON COUNTY CIVIL SERVICE ELIGIBILITY LIST- SHERIFF'S CLERICAL - GRADE 105

JANUARY 14, 2025

Rank	First Name	Last Name	PHS Received Date	Combined Clerical Testing	Vet Pref	Notes
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This list has been certified by the Civil Service Chief Examiner in accordance with Benton County Civil Service Rule 7.02.

Dated this 14th day of January, 2025


 Devon Henry, HR Specialist / Chief Examiner

This list has been certified by the Benton County Civil Service Commission in accordance with RCW # 41.14.060 and Benton County Civil Service Rules.

Dated this 14th day of January, 2025


 Patty Wilson, Chair

Approved Virtually

Delaney Tucker, Vice Chair

Absent

Evan Carlisle, Commissioner

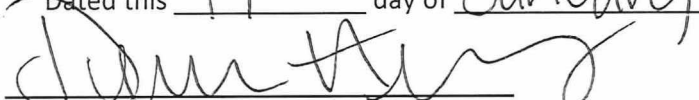
BENTON COUNTY CIVIL SERVICE ELIGIBILITY LIST- PROMOTIONAL SERGEANT

JANUARY 14, 2025

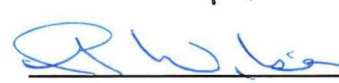
0 OPENINGS

Rank	First Name	Last Name	Exam Date	Exam Score	Notes
1	Zach	Donovan	7/31/2024	80	
2	Branden	DeMyer	7/30/2024	76	
3	Mike	McDermott	7/30/2024	75	

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Dated this 14th day of January, 2025

Devon Henry, HR Specialist / Chief Examiner

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Dated this 14th day of January, 2025

Patty Wilson, Chair

Approved Virtually

Delaney Tucker, Vice Chair

Absent

Evan Carlisle, Commissioner

BENTON COUNTY CIVIL SERVICE ELIGIBILITY LIST- LATERAL DEPUTIES

JANUARY 14, 2025

							2 OPENINGS
Rank	First Name	Last Name	PHS Received	Years of Experience	Gender	Vet Pref	Notes
1	Robert	Gonzalez	12/30/2024	7.5	Male	No	
2	Krashawn	Knight	11/1/2024	4	Male	No	Sent 11/4/24
3	Sean	Finkbeiner	12/2/2024	2.25	Male	No	Sent 12/11/24
4	Alejandro	Vazquez Montano	11/26/2024	1.75	Male	No	Sent 1/10/25

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Dated this 14th day of January, 2025


Devon Henry, HR Specialist/ Chief Examiner

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Dated this 14th day of January, 2025



Patty Wilson, Chair

Approved Virtually

Delaney Tucker, Vice Chair

Absent

Evan Carlisle, Commissioner

**BENTON COUNTY CIVIL SERVICE ELIGIBILITY LIST- ENTRY LEVEL DEPUTIES
JANUARY 14, 2025**

							2 OPENINGS
Rank	First Name	Last Name	Score Certified Date	Written	Gender	Vet Pref	Notes
1	Corey	Ault	12/30/2024	94.74	Male	Yes	Documentation received 1/13/25
2	Daniel	Nipper	11/4/2024	92.33	Male	Yes	Documentation received 11/8/24
3	Austin	Sherman	11/12/2024	91.29	Male	Yes	Documentation received 11/12/24
4	Daniel	Miller	11/4/2024	90.7	Male	Yes	Documentation received 11/8/24
5	Steven	Scott	12/7/2024	90.62	Male	Yes	Documentation received 12/9/24
6	Anthony	Savage	10/28/2024	90.41	Male	Yes	Documentation received
7	Tiernan	Cochran	11/19/2024	87.87	Male	No	
8	Joshua	Smith	7/17/2024	87.79	Male	No	Sent 11/12/24
9	Leobardo	Tapia	12/30/2024	87.6	Male	Yes	Documentation received 1/13/25
10	Kaiden	Rivera	11/2/2024	87.17	Male	No	
11	Marco	Mendoza	7/27/2024	86.46	Male	Yes	Documentation received 8/13/24 - Sent 11/12/24
12	Ivan	Zuniga	8/11/2024	86.38	Male	No	Sent 11/12/24
13	Erik	Vargas	11/17/2024	85.96	Male	No	
14	Levi	Devine	11/2/2024	85.17	Male	No	
15	Crystian	Correa	9/27/2024	84.84	Male	Yes	Documentation received 10/7/24
16	John	McBurney	10/19/2024	84.58	Male	No	
17	Joshua	Butler	12/31/2024	84.1	Male	No	
18	Anthony	Alvarez	1/5/2025	84.01	Male	No	
19	Izayah	Darby	2/24/2024	83.98	Male	No	
20	Mikael	Sant	4/14/2024	83.96	Male	No	
21	Joseph	Lee	6/29/2024	83.91	Male	No	
22	Jacob	Cox	4/13/2024	83.87	Male	Yes	Documentation received 6/11/24
23	Sylvester	Balerrama	4/14/2024	83.52	Male	No	
24	David	Chapman	12/18/2024	83.5	Male	No	
25	Ryan	Sulik	3/11/2024	83.2	Male	No	
26	Tanner	Galloway	5/4/2024	83.07	Male	Yes	Documentation received 6/11/24
27	Charles	Lukner	3/9/2024	83.02	Male	No	
28	Spencer	Wolfe	4/14/2024	82.97	Male	No	

BENTON COUNTY CIVIL SERVICE ELIGIBILITY LIST- ENTRY LEVEL DEPUTIES

JANUARY 14, 2025

Rank	First Name	Last Name	Score Certified Date	Written	Gender	Vet Pref	Notes
29	Jonathan	Salazar	9/16/2024	82.94	Male	No	
30	Zachary	Withers	3/18/2024	82.73	Male	No	
31	Andrew	Ferguson	11/17/2024	82.37	Male	No	
32	George	Duran	11/4/2024	81.77	Male	No	
33	Evan	Teig	9/30/2024	81.5	Male	No	
34	Ashley	Allen	10/28/2024	81.41	Female	No	
35	Logan	Skinner	10/14/2024	81.39	Male	No	
36	Victor	Barajas	2/15/2024	81.33	Male	No	
37	William	Cordoza	4/5/2024	80.83	Male	No	
38	Kody	Bruton	10/23/2024	80.81	Male	No	
39	Edward	Moreno	12/7/2024	80.65	Male	No	
40	Joshua	Mendoza	8/19/2024	80.59	Male	No	
41	Elijah	Frisk	12/28/2024	80.32	Male	No	
42	Charles	Hamm	7/15/2024	80	Male	No	
43	Freddy	Peregrino-Bravo	4/14/2024	79.93	Male	No	
44	Brandon	Mitchell	12/7/2024	79.66	Male	No	
45	Curtis	Peiffer	4/27/2024	79.6	Male	No	
46	Dalton	Ripplinger	10/8/2024	79.44	Male	No	
47	Daniel	Ross	10/28/2024	79.32	Male	No	
48	Michael	Minarik	2/15/2024	79.3	Male	No	
49	Fabio	Alfaro Michel	5/3/2024	79.3	Male	No	
50	Alexander	Castro Gil	4/14/2024	79.06	Male	No	
51	Aaron	Cole	8/12/2024	79.02	Male	No	
52	Emily	Ponce	8/1/2024	78.96	Female	No	
53	Ryan	Burford	3/24/2024	78.84	Male	No	
54	Tariq	Francois	4/6/2024	78.8	Male	No	
55	Jacob	Bonson	3/16/2024	78.68	Male	No	
56	Jaylan	King	10/18/2024	78.67	Male	No	
57	Fabio	Alfaro Michel	1/11/2025	78.59	Male	No	
58	Jaden	Jech	10/28/2024	78.45	Male	No	

BENTON COUNTY CIVIL SERVICE ELIGIBILITY LIST- ENTRY LEVEL DEPUTIES

JANUARY 14, 2025


Rank	First Name	Last Name	Score Certified Date	Written	Gender	Vet Pref	Notes
59	Chad	Reed	7/29/2024	78.24	Male	No	
60	James	Newman	8/12/2024	78.07	Male	No	
61	Taylor	Southam	8/17/2024	78.01	Male	No	
62	Jesse	Coffman	5/18/2024	77.76	Male	No	
63	Julian	Mendoza	1/20/2024	77.67	Male	No	
64	Jacob	Russell	1/20/2024	77.55	Male	No	
65	Nestor	Chavez Hinojosa	9/1/2024	77.46	Male	No	
66	Jakob	Mulholland	11/17/2024	77.39	Male	No	
67	Kennan	VanHollebeke	7/15/2024	77.33	Male	No	
68	Pablo	Olivera	11/13/2024	77.30	Male	No	
69	David	Martinez	11/6/2024	76.88	Male	No	
70	Logan	Gomez	9/23/2024	76.42	Male	No	
71	Ismael	Cuevas	7/29/2024	76.26	Male	No	
72	Samuel	Shinner	8/12/2024	76.1	Male	No	
73	Salomon	Martinez	4/14/2024	75.75	Male	No	
74	Pedro	Flores Castillo	4/20/2024	75.65	Male	No	
75	Francisco	Cruz	8/12/2024	75.64	Male	No	
76	Brian	Mora	11/4/2024	75.29	Male	No	
77	Tazmyn	Rodriguez	3/22/2024	75.13	Male	No	
78	Jesse	Douglass	2/24/2024	74.72	Male	No	
79	Niko	Wiltz	8/12/2024	74.59	Male	No	
80	Alex	Guerra	4/14/2024	74.44	Male	No	
81	Michael	Orozco	6/12/2024	74.43	Male	No	
82	Gabriel	Esqueda	1/14/2025	74.38	Male	No	
83	Jose	Lopez	2/10/2024	74.37	Male	No	
84	Alexis	Ayala	1/3/2025	74.16	Male	No	
85	Angel	Perez	4/14/2024	73.9	Male	No	
86	Jesse	Smith	8/30/2024	73.32	Male	No	
87	Tristan	DeRuyter	10/24/2024	73.25	Male	No	
88	Willbert	Pedraza-Velazquez	12/7/2024	73.00	Male	No	

**BENTON COUNTY CIVIL SERVICE ELIGIBILITY LIST- ENTRY LEVEL DEPUTIES
JANUARY 14, 2025**

Rank	First Name	Last Name	Score Certified Date	Written	Gender	Vet Pref	Notes
89	Alejandro	Jimenez	6/17/2024	72.22	Male	No	
90	Maria	Nava-Garcia	7/15/2024	72.15	Female	No	
91	Sergio	Olivar	3/18/2024	72.14	Male	No	
92	Jonathan	Smith	9/17/2024	72.10	Male	No	
93	Javier	Zavala	1/11/2025	71.83	Male	No	
94	Ezekiel	Altiroko	5/13/2024	71.78	Male	No	
95	Montrel	Landry	12/25/2024	71.27	Male	No	
96	Benjamin	West	12/27/2024	71.27	Male	No	
97	Jonathan	Smith	4/14/2024	71.24	Male	No	
98	Elias	Garcia	12/25/2024	71.19	Male	No	
99	Abdulazeez	Hussein	12/4/2024	71.14	Male	No	

This list has been certified by the Civil Service Chief Examiner in accordance with Benton County Civil Service Rule 7.02

Dated this 14th day of January, 2025


Devon Henry, HR Specialist / Chief Examiner

This list has been certified by the Benton County Civil Service Commission in accordance with RCW # 41.14.060 and Benton County Civil Service Rules.

Dated this 14th day of January, 2025



Patty Wilson, Chair

Approved Virtually

Delaney Tucker, Vice Chair

Absent
Evan Carlisle, Commissioner

APPENDIX A: SALARY SCHEDULE

Compensation Study Pay Matrix

	1(A)	2(B)	3(C)	4(D)	5(E)	6(F)	7(G)	8(H)	9(I)
105	\$ 24.14	\$ 24.62	\$ 25.48	\$ 26.37	\$ 27.29	\$ 28.25	\$ 29.24	\$ 30.26	\$ 31.32
110	\$ 25.83	\$ 26.35	\$ 27.27	\$ 28.22	\$ 29.21	\$ 30.23	\$ 31.29	\$ 32.39	\$ 33.52
115	\$ 27.64	\$ 28.19	\$ 29.18	\$ 30.20	\$ 31.26	\$ 32.35	\$ 33.48	\$ 34.65	\$ 35.86
120	\$ 29.58	\$ 30.17	\$ 31.23	\$ 32.32	\$ 33.45	\$ 34.62	\$ 35.83	\$ 37.08	\$ 38.38

PREVIOUS JOB TITLE	NEW JOB TITLE	GRADE
RECORDS CLERK	Records Technician	105
ADMINISTRATIVE CLERK	Administrative Associate	110
PUBLIC RECORDS CLERK	Records Specialist	110
LEAD CIVIL CLERK	Civil Specialist	115
EVIDENCE TECHNICIAN	Evidence Technician	120
RECORDS SERGEANT	Records Supervisor	120

NAME	POSITION	GRADE	STEP
ECervantes	Records Supervisor	120	B
EDezember	Records Technician	105	A
KDillon	Records Technician	105	A
[REDACTED]	Records Technician	105	G
RGillette	Administrative Associate	110	E
[REDACTED]	Records Supervisor	120	B
EHale	Records Technician	105	A
EJennings	Records Technician	105	A
MKenney	Records Specialist	110	A
[REDACTED]	Records Technician	105	A
[REDACTED]	Records Technician	105	A
JMurillo	Records Technician	105	A
[REDACTED]	Records Technician	105	C
VOrozco	Civil Specialist	115	A
[REDACTED]	Records Specialist	110	E
[REDACTED]	Records Technician	105	G
SStansfield	Records Technician	105	A
AStone	Evidence Technician	120	A
[REDACTED]	Records Technician	105	A
[REDACTED]	Administrative Associate	110	G