



CIVIL SERVICE COMMISSION

MINUTES

**REGULAR MEETING
ADMINISTRATION BUILDING
CONFERENCE ROOM 204
TUESDAY, DECEMBER 13, 2022
2:00 P.M.**

PRESENT: Mary Anne Hutchins, Chair; Paul Hart, Vice Chair

ABSENT: Patty Wilson, Commissioner; Eric Wyant, HR Assistant Manager

OTHERS IN ATTENDANCE: Catelyn Osorio, Civil Service Chief Examiner/HR Secretary; Steve Hallstrom, County Attorney

CALL MEETING TO ORDER: Meeting called to order at 2:00 p.m. by Chair Hutchins

APPROVAL OF THE MINUTES:

- Vice Chair Hart moved to approve the November 8th, 2022, Regular Meeting minutes. Chair Hutchins seconded and upon vote, the motion passed unanimously.
- Approved request Indefinite Leave of Absence for undersheriff Jon Law.

NEW BUSINESS:

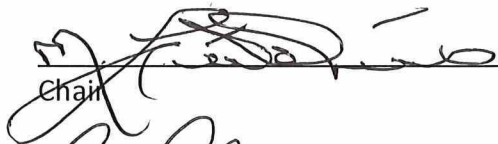
- Civil Service Examiner Osorio updated the Commission on Entry Deputy Openings (5 vacancies), 4 remaining on the deputy eligibility list. Hired one Lateral Deputy.
- Civil Service Examiner Osorio updated the Commission on Record Clerk Openings. (1 vacancy). 5 remaining on the eligibility list.
- Civil Service Examiner Osorio updated the Commission on Criminologist Opening. (1 vacancy). No eligibility list.


OTHER BUSINESS:

Both asked for update on meeting minimal.

Vice Chair Hart and Chair Hutchins both inquired about the minimal requirement for Civil Service meetings annually. Hallstrom discussed about looking into it.

ADJOURN: 2:21 p.m.


Chair _____ Date 3.30.23


Chief Examiner/Secretary _____ Date 3.30.23